



Presentation Reflection

Unit Outreach: Skill Development

Name:

Date:

In your own words, describe the goal of the presentation or event that you completed and how the presentation or event achieved that goal.

HINT: If you created an elevator pitch for your presentation, it can help you answer this question.

How successful do you think the presentation or event was at achieving this goal?

We did not achieve any of our goals.	We achieved one or some of our secondary goals.	We achieved our primary goal.	We achieved all of our goals and more.
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Comments:

How appropriate was the presentation or event for the target population?

It was not appropriate.	It was appropriate in some ways but many of the participants weren't interested.	It was appropriate and most of the participants were interested.	It was appropriate and engaging for all participants.
Comments:			

How effective were the materials used for the presentation or event?

They did not work well.	They worked ok. There were some problems with them.	They worked well.	They worked better than we expected.
Comments:			

How would you describe your participation in the presentation?

I contributed very little to the presentation.	I contributed to the preparation for the event but did not participate in the presentation.	I contributed to the preparation for the event and participated in the presentation.	I took a leadership role in the preparation, planning, and/or delivery of the presentation.
Comments:			

What will you do again in future presentations?

What won't you do again in future presentations?

Describe one important lesson you have learned from this experience.